

AV NEEDS

ROOM SET-UP



Roderick's presentation includes PowerPoint slides and videos, which he will provide prior to the day of the event.

- Tight seating is preferred, with very little room between Roderick and the delegates
- A sound check will be requested at least an hour in advance of keynote time

EQUIPMENT NEEDED EQUIPMENT

- Wireless lapel-style microphone
- Audience microphone
- PowerPoint with hand-held clicker
- Speakers for PowerPoint + Video Screen Laptop
- LCD Projector
- Connection between laptop and projector to be determined in advance

PREFERRED EQUIPMENT

- Earpiece style microphone
- Comfort monitor featuring both presentation and timing information
- Pens/Pencils for all attendees
- Cold mineral water at lectern

NOTE: A sound check and presentation walkthrough must be completed at least (2) hours prior to the beginning of the presentation.

